



## **Join us Thursday evenings this summer!**

Healthy Communities Coalition of Lyon and Storey Counties is pleased to once again host the Dayton Farmers Market.

This year's market will take place on Thursdays from 3-6pm on the corner of Hwy. 50 and 2<sup>nd</sup> Street in Dayton. The market will begin on June 11, 2020 and run until September 24, 2020.

The goal of our market is to make fresh, locally-grown food available to residents of Dayton and the surrounding area, to provide an opportunity to “know your farmer, know your food”, and to showcase the abundance of beautiful produce and products available locally. We believe food and fellowship build communities!

Our market participates in the WIC and Senior Farmers Market Coupon Programs and accepts SNAP EBT/Double Up Food Bucks.

We'd love to have you join us at the market. There is no cost to farmers or producers to participate, but we ask that you kindly consider making a weekly donation from your sales to support the community-building efforts of our non-profit organization, or consider donating unsold produce to our food pantries.

**Please complete the attached Vendor Application to reserve your space at the market.**



# Dayton Farmers Market Vendor Application

Please mail completed application to:

Healthy Communities Coalition c/o Cortney Bloomer  
PO Box 517  
Dayton, NV 89403

Or email to: [cbloomer@healthycomm.org](mailto:cbloomer@healthycomm.org)

In order to participate in the Dayton Farmers Market, vendors must produce the goods they are selling. If you **GROW IT** (fruits, veggies, meat, honey or eggs), **CAN IT** (salsas, jams and jellies), **MAKE IT** (soaps, jewelry, décor and crafts, beverages, and other value-added products), or **BAKE IT** (breads, pastries, or cakes), we welcome you to sell it with us!

Required for vendors:

NV Producer Certificate and/or Cottage Food Permit (If you are selling Produce and/or Cottage Foods)

[http://agri.nv.gov/Plant/Producer\\_Certification/Producer\\_Certification\\_Home/](http://agri.nv.gov/Plant/Producer_Certification/Producer_Certification_Home/)

[http://dpbh.nv.gov/Reg/Cottage/Cottage\\_Food\\_Registration\\_-\\_Home/](http://dpbh.nv.gov/Reg/Cottage/Cottage_Food_Registration_-_Home/)

NV Sales Tax ID (required for any and all things sold, except produce)

<https://www.nevadatax.nv.gov/#>

NV Health Permit (required if you sample or sell ready to eat food)

[http://dpbh.nv.gov/Reg/Environmental\\_Health/](http://dpbh.nv.gov/Reg/Environmental_Health/)

Commercial Liability Insurance (\$1,000,000/\$2,000,000 added liability, Healthy Communities Coalition as additional insured, required for all vendors who sell produce, food, skin products and animal products)

All applicable licenses, certificates and permits must be submitted with the application.

Vendors must provide their own tent, signage, and tables. We require tents to be weighted down/secured. Power is not available at the market. If you require electricity, please plan to bring your own generator.



# Dayton Farmers Market Vendor Application

Business/Farm Name \_\_\_\_\_

Contact Person(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_ ( ) cell phone ( ) landline

Website Address \_\_\_\_\_

Are you on ( ) Facebook ( ) Instagram Username \_\_\_\_\_

Product Category (categories). Please select all that apply.

- ( ) Farm/Produce ( ) Crafter/Artisan  
( ) Cottage Food ( ) Prepared/ Ready-to-Eat Food  
( ) Community/ Non-Profit

Please provide a description of the products you will be selling or the information available at your booth:

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The market is every Thursday from 3-6 pm. We encourage our vendors to attend every week, as customers get used to purchasing from them. Please check the dates you will attend.

- ( ) June 11 ( ) June 18 ( ) June 25 ( ) July 2 ( ) July 9 ( ) July 16  
( ) July 23 ( ) July 30 ( ) Aug. 6 ( ) Aug. 13 ( ) Aug. 20 ( ) Aug. 27  
( ) Sept. 3 ( ) Sept. 10 ( ) Sept. 17 ( ) Sept. 24



# Dayton Farmers Market Vendor Application

## HOLD HARMLESS/INDEMNIFICATION AGREEMENT

Dayton Farmers Market/Healthy Communities Coalition of Lyon and Storey County

In consideration of the Dayton Farmers Market, (DFM hereinafter) acceptance of the applicants (“Applicant”) application to participate in the DFM, (“Event”), the Applicant (its officers, directors, agents, employees, representative, and/or members) agrees to indemnify, hold harmless, protect, and defend the DFM as well as its agents, employees, and/or representatives, from and against any and all loss, claim of loss, injury (including, but not limited to, personal injury), damages (including, but not limited to, property damage), liability, or other expense or claim by a third party or Applicant (or any officer, director, agent, employee, presentative, and/or member of the Applicant), that arises out of, or is in any manner, related to any act or failure to act by the Applicant (its officers, directors, agents, employees, representatives, and/or members) in connection with the Applicant’s participation in this Event.

I hereby affirm that I have read and understand the Hold Harmless/Indemnification Agreement and agree to the terms expressed therein.

The undersigned has read this Agreement carefully and represents that he or she has the authority to execute this Agreement on behalf on of the Applicant.

Signature: \_\_\_\_\_

Print Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

## VENDOR AGREEMENT

All Participants must adhere to the Rules and Regulations. By signing below, I certify that I have read, understand and agree to adhere to all applicable Rules and Regulations. I further understand that should I fail to comply with the Rules and Regulations, my participation in the Dayton Farmers Market may be terminated.

Signature: \_\_\_\_\_

Print Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_



# **Dayton Farmers Market Rules and Regulations**

## MARKET OPERATION

Dayton Farmers Market operates seasonally from June 11 - September 24, 2020.

Location: Corner of Hwy. 50 and 2<sup>nd</sup> Street in Dayton, Nevada 89403

Time: 3:00 p.m. – 6:00 p.m.

## GENERAL REQUIREMENTS

**Producer's Certificate.** A Producer's Certificate is required for farmers who sell raw and unprocessed crops of their own production, including, eggs, honey and flowers. You are also required to have your Second Certificates if selling such products from another farm.

**Insurance.** At all times when participating in the DFM, each required Vendor must maintain, at its sole expense, commercial general liability insurance, \$1 million per occurrence \$2 million general aggregate coverage for the specific dates of the Market. The policy must name "Dayton Farmers Market/ Healthy Communities Coalition" as an additional insured. The policy must be obtained from an insurance carrier licensed to do business in the State of Nevada. In addition, every Vendor must maintain automotive liability insurance for any vehicles used by the Vendor.

**Sales Tax Identification.** All vendors who are selling any type of product, other than a farmer who sells only fruit or vegetables, must obtain a Sales Tax ID.

## HEALTH REQUIREMENTS

**Generally.** Vendors must comply with Health and Safety Regulations and must maintain and display all required permits at all times during the Market season.

**Clean and Sanitary Booth Space.** Vendors must maintain their space in a clean, safe, and sanitary manner during the course of each Market.

**Sampling Foods.** A hand wash station is required at each food booth that is selling ready to eat food or sampling. The booth must have a minimum of five gallons of water in a container with a free-flowing spigot, a catch basin/bucket for wastewater, pump soap container and paper towels. You must have a utensil washing set up which consists of wash, rinse and bleach rinse. Must have an overhead structure to be able to sample or sell ready to eat foods.

**Fees.** DFM does not charge Vendors a weekly Booth Fee. We encourage vendors to make a weekly donation as a portion of their sales to support our non-profit organization.

## **GENERAL INFORMATION**

**Acceptance.** Dayton Farmers Market (“DFM”) must approve Vendors and all products and services offered by Vendors before they are permitted to participate in our Market.

**Duration.** Vendor’s privileges exist for a limited period of time, not to exceed one year. Vendors must re-apply each calendar year. Participation in the Market may be limited, suspended or terminated for noncompliance with these Rules and Regulations.

**Non-Discrimination Policy.** DFM will not grant or deny admission on the basis of the Vendor’s race, color, religion, national origin, gender, sexual orientation, gender identity or expression, age or disability.

**Required Documentation.** Any person who has been approved to participate in the DFM is required to submit the following:

- Completed Application (all)
- Signed Hold Harmless Agreement (all)
- Signed Acknowledgement of Receipt and Agreement to these Rules and Regulations (all)
- Producer’s Certificate Papers (for producers only)
- Commercial Liability Insurance (if applicable)
- Sales Tax ID or Evidence of Non-Profit Status (if applicable)
- Health Permit (must be displayed)

**Attendance.** Vendors are expected to show up on the days they have marked on their application. If a Vendor is not able to attend a scheduled day, it must provide notice 48 hours in advance for that market day. Life happens, so if there is a time that you cannot give notice in a timely manner, we will take each situation into consideration.

**Failure to Arrive on Time.** If Vendors fail to arrive at least 30 minutes prior to the start of the DFM, the Market Manager may require Vendors to off load their products outside of the Market for safety reasons. All vehicles must be out of the Market by 2:45 p.m. **NO EXCEPTIONS.**

**Exit Requirements.** Vendors may not start taking down their booth until **6:00 p.m.** The Market Manager will have the discretion to allow an early departure time if needed.

**No Sales Until Fully Set-Up.** Vendors may not conduct sales until their space is fully set-up with signs and prices posted and their booth secured. You must also have your SNAP, WIC and SENIOR signs up, if applicable. **NO EXCEPTIONS.**

**Tents, Umbrellas, Tables and additional Signs.** Vendors are responsible for setting up their own tent. If you need help, please make sure you bring the help you need. Vendors

must use weights to stabilize all tents, umbrellas, tarps, tables, extra signs and products on display. Vendors must cover all table tops and may not fill tables beyond load capacity. Booth set-up, signage and table displays must be neat, orderly and aesthetically pleasing.

**Restriction Within Space.** Vendors must conduct all sales only within the assigned space or directly outside of their space. No boxes, product displays, or signs may extend into the path of Customer traffic, unless approved by the Market Manager.

**Vendor Parking.** Vendors, their associates and volunteers should try not to park on the perimeter of the Farmers Market. There is limited parking and our Customers have priority to park closer to the Market.

**Market Layout.** The Market Manager has complete discretion in determining the overall layout of the Market.

**Assignment of Space.** Decisions regarding the location, size, and other factors related to space assignments are in the sole discretion of the Market Manager. The Market Manager may move any Vendor at any time. The Market Manager has sole discretion to determine whether a Vendor may use an additional space.

**Electricity.** If electricity is needed, the Vendor may use, at its expense, a generator approved by the Market Manager that does not interfere with other Vendors or Customers in surrounding spaces.

**Programs.** We accept SNAP, WIC and Senior coupons for approved vendors only. Customers may only use them for produce only (no flowers, no eggs, no honey, no meat.) If you are approved to accept these coupons, you MUST have the proper signage posted at your booth.

**Trash Disposal.** Vendors must pack out their trash from the Market. We strive to be green, therefore recyclable cardboard may be left at the Market but boxes must be broken down.

**Animals at the Market.** We are a pet-free market, unless they are service animals, and we encourage vendors to remind Customers of this rule. Do not bring pets to the Market.

**No Smoking/Vaping/Tobacco.** Vendors and customers are not allowed to smoke, vape or use tobacco products within the Market at any time.